

SWK VENDOR QUESTIONS RESPONSE SHEET

Addendum 1

RFP Name:		Employee Financial Literacy Programming and Services	
Date:	9/30/2022	RFP/IFB #	092222
Question		Answer	
1.	Can an entity (organization) self-perform its own segments on literacy needs as an independent self-contractor?	Yes, an organization may self-perform its own segments on literacy needs as a contractor.	
2.	Does one have to partner with one prime or even multiple primes or can their literacy program service stand on its own unique topic or topics?	Southwest Key Program (SWK) does not require a Respondent to subcontract; However, it is encouraged when feasible.	
3.	What services have been provided in the past, if any, for SWK staff?	This will be a new program for SWK.	
4.	How does one obtain any financial/historical data, if any, on this RFP or similar services?	SWK is not able to provide estimations regarding previous spend.	
5.	How many times a year (quarterly, monthly) would SWK like its staff to have Literacy and Financial services available?	In order to offer effective financial literacy, SWK anticipates having Literary and Financial services readily available based upon the assessment findings and SWK executive leadership feedback.	

6.	Can SWK provide the incumbent details?	SWK will not provide information regarding previous solicitations. If you have questions regarding the formal solicitation process, please contact financeprocurementsolicitations@swkey.org to schedule a How to Do Business with SWK Presentation.
7.	Can SWK provide the contract value for this opportunity?	Southwest Key Programs is unable to provide contract value during an active solicitation.
8.	What are the goals for minority-owned businesses and HUB?	<p>SWK welcomes women-owned or minority-owned small businesses. It is the policy of SWK that the following business enterprises have the maximum opportunity to participate in the purchasing and contracting process: (1) Small Businesses, (2) Women-Owned Businesses, (3) Minority-Owned Businesses, and (4) Veteran Owned businesses. Accordingly, SWK encourages all the businesses mentioned above to compete for, win, and receive contracts for goods, services, and construction. Also, SWK encourages all companies to subcontract portions of any SWK contract to the businesses mentioned above.</p> <p><i>Source: Section 4.4 Encouraged Participants</i></p>
9.	Will there be a pre-bid meeting session for this opportunity?	<p>SWK will not host a pre-bid conference for this RFP.</p> <p><i>Source: Section 2.9 Vendors Conference</i></p>